

DAILY CASH REPORT

REG. No. _____ DATE _____
 CLERK _____

CASH REC'D	CASH FROM SALES	\$		
	CASH FROM TAXES	\$		
		\$		
TOTAL CASH			\$	
RECEIVED ON ACCT		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
(plus) TOTAL RECEIPTS			+	\$
TOTAL FOR THE DAY			=	\$
CASH PAID OUT		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
		\$		
(less) TOTAL PAID OUT			-	\$
COMMENTS:	NET RECEIPTS		=	\$
	(less) START-UP CASH		-	\$
	NET CASH		=	\$
	CASH: <input type="checkbox"/> OVER <input type="checkbox"/> SHORT			\$
	DEPOSITED IN BANK			\$
				\$